राष्ट्रीय खेल विश्वविद्यालय, इम्फाल, मणिपुर
(केन्द्रीय विश्वविद्यालय)
भारत सरकार,युवा कार्यक्रम एवं खेल मंत्रालय
NATIONAL SPORTS UNIVERSITY, IMPHAL, MANIPUR
(A Central University)
Government of India, Ministry of Youth Affairs and Sports

Annual Self- Assessment for the Performance Based Appraisal System (PBAS) for the Academic Year _____ to _____ .
(Following UGC Regulations 2018)

PART-A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name (in Block Letters)   :

2. Father's Name   :

3. Mother's Name   :

4. Department   :

5. Current Designation & Academic Level   :

6. Date of last Promotion   :

7. Nationality   :

8. Contact Details

Address for Correspondence: ………………………………………… ………………………………………………………………………………………………… ………………………………………………………………….PIN:…………………   **e-mail:**   **Phone:**
Permanent Address:………………………………………………………………….. ………………………………………………………………………………………………… …………………………………………………………………….PIN:……………….   **e-mail:**   **Phone:**

9. **Academic Qualification** (H.S.L.C onwards including NET with JRF, NET, SLET/SET/etc):

Examination	Name of the Board/University	Year of passing	Division/ Class/ Grade
NET/SLET/SET/Any other			

10. **Research Degree(s)**

Degrees	Title	Date of award	University
M.Phil			
Ph.D.			
D.Sc/D.Litt			
Any Other			

11. **Appointments held prior to joining this institution**

Designation	Name of employer	Date of joining		Salary with Grade	Reason of leaving
		Joining	Leaving		

12. **Posts held after appointment at this institution:**

Designation	Department	Date of actual joining		Grade
		From	To	

13. **Orientation / Refresher Course/Equivalent Course(s) attended:**

Sl. No.	Name of the Course	Place	Duration	Sponsoring Agency

PART B: SCORE/ GRADE FOR TEACHING & INVOLVEMENT IN UNIVERSITY'S OTHER ACTIVITIES

14. Teaching Score= Number of Classes Taught/ Total Classes Assigned x 100 *(Classes taught includes sessions on tutorials, lab and other teaching related activities. Total assessment period shall be considered altogether excluding leaves such as Maternity Leave, Child Care Leave, Duty Leave, Study Leave, Medical Leave, Extra-ordinary Leave etc. and period on Deputation).*

Teaching Score		Grading Scale
a)	80% & above	= Good
b)	Below 80% but 70% & above	= Satisfactory
c)	Less than 70%	= Not Satisfactory

Calculation of Teaching Score & Grade

Year	No. of Classes Assigned	No. of Classes Taught	No. of Classes Taught/ No. of Classes Assigned x 100	Score Obtained	Grade Secured	Annexure No.	Remarks

15. Involvement in the University-Related Other Activities

Grading Scale

(i) Good = Involved in at least 3 activities
(ii) Satisfactory = 1-2 activities
(iii) Not Satisfactory = Not involved in/ undertaken any of the activities

Note: Number of activities can be within or across the broad categories of activities listed below.

Activity Involved in	Yes/ No	*If Yes, provide details and Annexure No.*	Grading (Good/ Satisfactory/Not Satisfactory)
(a) Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc			
(b) Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation			
(c) Student related co-curricular, extension and field based activities such as student elections, clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS, community services etc.			
(d) Organising seminars/ conferences/ workshops, other college/university activities and contribution to corporate life of the university			
(e) Evidence of actively involved in guiding Ph.D students			
(f) Conducting minor or major research project sponsored by national or international agencies			
(g) At least one single or joint publication in peer reviewed/UGC list of Journals			

16. Overall Grading: *Good/ Satisfactory/ Not Satisfactory*

[Good= Good in teaching (at Sl. No. 16) and satisfactory or good in other activity-involvement (at Sl. No. 17). Satisfactory = Satisfactory in teaching (at Sl. No. 16) and good or satisfactory in other activity- involvement (at Sl. No. 17). Not Satisfactory = Not satisfactory in 16 and 17 above.]

PART C: ACADEMIC & RESEARCH SCORES

Methodology for Calculating Academic/Research Score

(Assessment must be based on evidence produced by the teacher *such as copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, letter of scholar's Ph.D. award etc*)

17. Research Papers in Peer-Reviewed/UGC Listed Journals

Sl. No.	Title of the Paper/ Article	Name of Journal	Vol. No., Issue No. & Page No.	Month & Year of Publication	**Author-ship (i), (ii), (iii)	No. of Co-authors	ISSN	UGC Journal No.	*Impact Factor, if any	Score Claimed	Annexure No.

Total Score:

Latest Impact Factor as per JCR-Thomson Reuter.
***For Authorship: Kindly indicate whether you are (i) Single Author (ii) First and Principal/Corresponding author/Supervisor/Mentor or (iii) Other Author/Co-author. This should be as per standard definition of the respective terms as applicable to the concerned discipline.*

18. Publications (Other than Research Papers)

(a) Books Authored/Edited; Chapters in Books & Full Papers/Articles in Seminar/ Conference Proceedings

(i) Books Authored/Edited

Sl. No.	*Type of the Publication	Title of the Book	Name of Publisher	Month & Year of Publication	ISBN	National/ International Publication	**Authorship/ Editorship	No. of Co-authors/ Co-editors	Score Claimed	Annexure No.

Total Score:

(ii) Chapters in Edited Books

Sl. No.	Title of the Chapter	Title of the Book with Its Editor(s)	Name of Publisher	Month & Year of Publication	ISBN	National /International Publication	**Authorship of the Chapter (i), (ii), (iii)	No. of Co-authors of the Chapter	Score Claimed	Annexure No.

Total Score:

(iii) **Full Papers/Articles in Conference/Seminar Proceedings**

Sl. No.	Title of the Paper/Article	Title of the Seminar/Conference Proceedings with Its Editor(s)	Name of Publisher	Month & Year of Publication	ISBN	National /International Publication	**Authorship of the Paper/Article (i), (ii), (iii)	No. of Co-authors of the Paper/Article	Score Claimed	Annexure No.

Total Score:

Total Score of 18 (a) (i), (ii) & (iii):

(b) Translation Works in Indian and Foreign Languages by Qualified Faculties

(i) **Chapter of a Book or Research Paper/Article**

Sl. No.	Title of the Chapter/Paper/Article	Title of the Book/Journal with Its Editor(s)	Name of Publisher	Month & Year of Publication	ISBN	**Translatorship of the Chapter / Paper/Article (i), (ii), (iii)	No. of Co-translators of the Chapter/Paper/Article	Score Claimed	Annexure No.

Total Score:

(ii) **Translation of Book**

Sl. No.	Original Title of the Book Translated with Its Author(s)/Editor(s)	Name of Publisher	Title of the Translated Book	Month & Year of Publication	ISBN	**Translator ship of the Book (i), (ii), (iii)	No. of Co-translators of the Book	Score Claimed	Annexure No.

Total Score:

For Publication Type: Indicate whether the publication is (i) Text/Reference/Subject Book; (ii) Edited/Translated Books and (iii) Chapters in Books/Full Papers in Conference Proceedings. For Conference Proceedings only full Papers will be considered, abstracts will not be considered.

For Authorship/Editorship/Translatorship: Indicate whether you are (i) Single Author/Editor/Translator, (ii) First and Principal/Corresponding author/supervisor/mentor, (iii) Other Author/Co-author, (iv) First Editor/ translator or (v) Co-editor/Co-translator. This should be as per standard definition of the respective terms as applicable to the concerned discipline.

Total Score of 18 (b) (i) & (ii):

Total Score of 18 (a) + 18 (b):

19. Creation of ICT Mediated Teaching-Learning Pedagogy and Content Development of New and Innovative Courses and Curricula

(a) Development of Innovative Pedagogy

Name of the Discipline for Which e-Learning Resource Developed	Name of the Academic Programme/ Course for Which e-Learning Resource Developed	Level of Course Material: UG/PG	Details of the URL/ Website where available/ If CD/DVD enclose a copy	No. of Modules	Score Claimed	Annexure No.

Total Score:

(b) Design of New Curricula and Courses

Name of the Discipline for Which e-Learning Resource Developed	Name of the Academic Programme/ Course for Which e-Learning Resource Developed	Level of Course Material: UG/PG	Details of the URL/ Website where available/ If CD/DVD enclose a copy	No. of Modules	Score Claimed	Annexure No.

Total Score:

(c) MOOCs: Development of Complete MOOCs in Four Quadrants

(i) Development of Complete MOOCs in Four Quadrants (4 Credits each). In case of MOOCs of lesser credits: 5 marks/credit

Sl No.	Details	Course Credit	Level of the Course Material: UG/PG	Details of the URL/ Website where available/ If CD/DVD enclose a copy	Score Claimed	Annexure No.

Total Score:

(ii) MOOCs (Developed In 4 Quadrant) per Module/Lecture

Sl No.	Details	Course Credit	Level of the Course Material: UG/PG	Details of the URL/ Website where available/ If CD/DVD enclose a copy	Score Claimed	Annexure No.

Total Score:

(iii) Content Writer/Subject Matter Expert for Each Module of MOOCs (At Least One Quadrant)

Sl No.	Details	Course Credit	Level of the Course material: UG/PG	Details of the URL/ Website where available/ If CD/DVD enclose a copy	Score Claimed	Annexure No.

Total Score:

(iv) **Course Coordinator for MOOCs (4 Credits/ Course) (In Case of MOOCs of Lesser Credits 2 Marks/Credit)**

Sl No.	Details	Course Credit	Level of the Course Material: UG/PG	Details of the URL/ Website where available/ If CD/DVD enclose a copy	Score Claimed	Annexure No.

<div align="right">

Total Score:

</div>

<div align="center">

Total Score of 19 (c) (i), (ii), (iii) & (iv):

</div>

(d) E-Content

(i) Development of E-Content in 4 Quadrants for a Complete Course/ e-Book

Name of the Discipline for Which e-Learning Resource Developed	Name of the Academic Programme/ Course for Which e-Learning Resource Developed	Level of Course Material: UG/PG	Details of the URL/ Website where available/ If CD/DVD enclose a copy	No. of Modules	Score Claimed	Annexure No.

<div align="right">

Total Score:

</div>

(ii) e-Content (Developed in 4 Quadrants) per Module

Name of the Discipline for Which e-Learning Resource Developed	Name of the Academic Programme/ Course for Which e-Learning Resource Developed	Level of Course Material: UG/PG	Details of the URL/ Website where available/ If CD/DVD enclose a copy	No. of Modules	Score Claimed	Annexure No.

<div align="right">

Total Score:

</div>

(iii) **Contribution to Development of E-Content Module in Complete Course/ Paper/ e-Book (at Least One Quadrant)**

Name of the Discipline for Which e-Learning Resource Developed	Name of the Academic Programme/ Course for Which e-Learning Resource Developed		Level of Course Material : UG/PG	Details of the URL/ Website where available/ If CD/DVD enclose a copy	No. of Modules	Score Claimed	Annexure No.

<div align="right">

Total Score:

</div>

(iv) Editor of e-Content for Complete Course/ Paper/ e-Book

Name of the Discipline for Which e-Learning Resource Developed	Name of the Academic Programme/ Course for Which e-Learning Resource Developed	Level of Course Material : UG/PG	Details of the URL/ Website where available/ If CD/DVD enclose a copy	No. of Modules	Score Claimed	Annexure No.

Total Score:
Total Score of 19(d) (i), (ii), (iii) & (iv):
Total Score of (19) a + b+ c +d:

20. Research Guidance/Research Projects
(a) Research Guidance

Level of Guidance	Thesis/Dissertation Submitted			Degree Awarded			Score Claimed	Annexure No.
	Period		Number	Period		Number		
	From	To		From	To			
Ph. D/ D. Phil								
M.Phil./P.G. Dissertation								

Total Score:

(b) Completed Research Projects

Sl No.	Title of Research Project	Funding Agency	Period		PI/Co-PI/ Joint PI	Amount of Grant Sanctioned	Score Claimed	Annexure No.
			From	To				

Total Score:

(c) Ongoing Research Projects

Sl No.	Title of Research Project	Funding Agency	Period		PI/Co-PI/ Joint PI	Amount of Grant Sanctioned	Score Claimed	Annexure No.
			From	To				

Total Score:

(d) Consultancy

Sl No.	Title of Consultancy Project	Funding Agency	Period		Project Status	Amount Sanctioned	Score Claimed	Annexure No.
			From	To				

Total Score:
Total Score of (20) a + b+ c +d:

21. Patents/Policy Document/Awards/Fellowships

(a) Patents

Sl No.	Title of Patent	Patent No.	Date of Award	International/ National	Funding Agency	Score Claimed	Annexure No.

Total Score:

(b) Policy Document submitted to an International body/organization like UNO/ UNESCO /World Bank /International Monetary Fund etc. or Central Government or State Government

Sl No.	Title of Policy Document	Body/ Organization to which submitted	International/ National/ State	Date of Submission	Score Claimed	Annexure No.

Total Score:

(c) Awards/Fellowship

SN	Name of Award /Fellowship	Sponsoring Agency	Date of Award	Level: International/ National	Score Claimed	Annexure No.

Total Score:

Total Score of (21) a + b+ c :

22. Invited Lecture/Papers presented in Conferences/ Seminars/ Refresher/ Orientation/ FDP

(Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once. Merely attending the Conference, Seminar, FDP does not qualify for ARS. Accepted full paper must be presented during the Conferences/Seminars /FDP to qualify for ARS).

Sl No.	Title of the Invited Lecture/Paper presented	Name of the Program	Name of the Organizing Agency	Date of Presentation	Level: International- Abroad/ International- within India/ National/ State/ University	Score Claimed	Annexure No.

Total Score:

Total Score of 16 to 22:

Consolidated Data

I. ELIGIBILITY CHECK

Sl. No.	Check points	Yes/No/Not required	Remarks
1.	Do you have M Phil/ PG Professional degree?		
2.	Do you have Ph D/ D Phil degree?		
3.	Have you attended any Orientation Course for the promotion, if required?		
4.	Have you attended Refresher Course(s)/ equivalent course(s) for the promotion, if required?		
5.	Are you completing the number of years of service in the present level/ stage of your career required for the promotion?		
6.	Have you submitted the number of publications required to meet the eligibility criteria for the promotion?		
7.	Have you successfully guided any Ph D/ D Phil research (es) for the promotion, if required?		

II. SCORE/ GRADE FOR TEACHING & INVOLVEMENT IN UNIVERSITY'S OTHER ACTIVITIES

Sl. No.	Teaching and other Activities	Grading (Good/ Satisfactory/Not Satisfactory)	Annexure Nos.
1	Teaching Score		
2	Involvement in the University-Related Other Activities		
Overall Grading			

II. SUMMARY OF ACADEMIC AND RESEARCH SCORES

Catagory No.	Academic and Research Activity	Score Claimed	Annexure Nos.
1	Research Papers in Peer-Reviewed/UGC Listed Journals		
2	Publications (Other than Research Papers)		
3	Creation of ICT Mediated Teaching-Learning Pedagogy and Content Development of New and Innovative Courses and Curricula		
4	Research Guidance/Research Projects		
5	(a) Patents		
	(b) Policy Document		
	(c) Awards/Fellowship		
6	Invited Lectures/Papers Presented in Conferences/ Seminars/Refresher & Orientation Courses/FDP		
Total Score = *T*			
Combined Score of the Category 5(b) & 6, ie, [5(b)+6] = *P*			
30% of the Total Score (T), ie, (30/100)T = *Q*			
Difference between **P & Q**, ie, **(P-Q)= *R***			
Deduct *R* from ***T*** (if *P* is greater than *Q,* otherwise not) = *Academic & Research Score (ARS)**			
The Academic & research Score shall be from a minimum of three categories out of the six categories.			

*For the purpose of calculating **ARS** one may use the formula, **T-(P-Q), if P>Q,** after having calculated the **Q**.*

III. LIST OF ENCLOSURES/ ANNEXURES

Sl No.	Name of Enclosure/ Annexure	Enclosure/ Annexure No.	Page No.
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

DECLARATION

I hereby declare that the information filled by me in the application proforma is correct to the best of my knowledge and as per the documents enclosed herewith.

Date   :
Place   :   Signature of the Applicant with designation

This is to certify that the information provided by the applicant in the application proforma has been verified and found correct as per the supporting documents and record. The application is forwarded for further necessary action.

Signature of the HoD with Seal & Date

Memo No.................... Dated.......................

Signature of the Dean with Seal & Date

Memo No.................... Dated.......................

Signature of Authority accepting the application
with seal and date
(Vice Chancellor)